

# TENNESSEE REGULATORY AUTHORITY



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T.R.A. DOCKET ROOM

460 James Robertson Parkway  
Nashville, Tennessee 37243-0505

Deborah Taylor Tate, Chairman  
Pat Miller, Director  
Sara Kyle, Director  
Ron Jones, Director

## MEMORANDUM

**TO:** Participants in TRA "Batch Hot Cuts" Workshop

**FROM:** Joe Werner, Chief  
TRA Telecommunications Division

**DATE:** December 12, 2003

**RE:** Workshop Agenda

I have been asked to serve as facilitator for the presentation portion of the "batch hot cuts" workshop to be held **Thursday, December 18, 2003**. It will be my responsibility to make sure that the presentations stay on schedule and that the dialogue and questions remain informational but not confrontational. The agenda for the workshop is attached.

Additional information regarding the workshop includes:

- The presentation portion of the workshop will begin promptly at 8:30am in the Demonstration Room of the Economic Development Center at the BellSouth Building. The presentations will conclude at 12:15 pm and proceed immediately to the site visits at the BellSouth central office.
- We will have a "working" lunch during the presentations.
- All participants will need to arrange their own transportation for the site visits.
- Because of the extensive agenda, presenters should be cognizant of their time allotment.
- Please move swiftly between locations to maximize the demonstration time at the site visits.
- For security purposes, please provide a list of all participants to Charles Howorth for BellSouth and Carol Wallace for AT&T by close of business on **Tuesday, December 16, 2003**.

Thank you for your willingness to participate in the Workshop. I hope that this will be a meaningful meeting for all involved.

attachment

cc: Chairman Deborah Taylor Tate  
Director Pat Miller  
Director Sara Kyle  
Director Ron Jones  
Docket File, Docket 03-00526

## **TRA Batch "Hot Cuts" Workshop Agenda**

**Date:** Dec. 18, 2003

**Location:** BellSouth Building, Economic Development Center,  
Demonstration Room

<b>8:30 –9:45</b>	<b>Presentation by BellSouth</b>
<b>9:45– 10:15</b>	<b>Q &amp; A Regarding BellSouth Presentation</b>
<b>10:15 – 10:30</b>	<b>Break</b>
<b>10:30 –11:45</b>	<b>Presentation by AT&amp;T (Lunch Included)</b>
<b>11:45– 12:15</b>	<b>Q &amp; A Regarding AT&amp;T Presentation</b>
<b>12:15</b>	<b>Proceed to BellSouth Central Office</b>
<b>12:30 – 1:00</b>	<b>BellSouth Hot Cut Demonstration</b>
<b>1:00 – 1:45</b>	<b>AT&amp;T Demonstration at Collocation Cage</b>
<b>1:45 – 2:00</b>	<b>Travel to AT&amp;T Switch on Music Row</b>
<b>2:00 – 2:45</b>	<b>Demonstration by AT&amp;T</b>
<b>3-6 pm</b>	<b>Repeat of tour (if necessary)</b>